

Minutes

Board of Assessors

Town of Harvard

Meeting Date: Thursday, November 21, 2013
Called to Order: 1:55 pm
Meeting Adjourned: 2:45 pm
Members Present: Debbie George, Don Graham, Joe Theriault
Other(s) Present: Linda Couture, Sue Fitterman, Harald Scheid

The minutes from October 17th were approved.

Ongoing Business:

1. The board discussed the following Action Items:

- Write Letter To Fruitlands re: Exemption of 90 Prospect Hill Road: Harald will work on this in December.
- Begin work on BOA Policies & Procedures: Joe Theriault handed out copies of “Recorded BOA Policies” and asked everyone present to review them prior to next month’s meeting.
- See Finance Director regarding GIS link on website: Sue Fitterman spoke with Lorraine Leonard who agreed that the GIS link should be included on the Assessors page of the Town of Harvard website. Sue will post the link in December.
- Schedule Tax Classification Hearing: Harald noted that the hearing was held November 19th during the Board of Selectmen meeting.

2. Solar Garden/PILOT Update: Harald stated that no PILOT (Payment In Lieu Of Taxes) agreement has been finalized between the Town and Harvard Solar Gardens.

3. Review RRG Calendar:

- Cyclical Inspections – Dale Erskine has completed all cyclical inspections and will input data into the Vision database in January/February 2014.
- FY2014 Recap: Harald will submit the Recap forms to the Department of Revenue within the next few days and hopes to have a new tax rate set in early December.
- Tax Classification Hearing: This was held at 7:00 PM on November 19th at the Board of Selectmen (BOS) meeting. The BOS voted to have a single tax rate and signed the LA5 form (Classification Tax Allocation).

New Business:

1. Sign Reports - The board signed the Motor Vehicle Excise Abatement Report and Warrant & Commitment.

2. Review FY2015 Chapter Land Applications - The board reviewed and discussed 81 Chapter Land applications:

- 4 for Chapter 61 (Forestry)
- 55 for Chapter 61A (Agricultural/Horticultural)
- 22 for Chapter 61B (Recreation/Open Space)

On a George/Graham vote, the board voted 3-0 to approve all Chapter 61 Forestry applications.

On a George/Graham vote, the board voted 3-0 to approve the Chapter 61A Agricultural/Horticultural applications except for the one from the owner of 28 Murray Lane. Sue will request additional information from that applicant and the board will review and vote on that application at its December meeting.

On a George/Graham vote, the board voted 3-0 to approve all Chapter 61B Recreation/Open Space applications.

See attached list for details.

The next meeting is tentatively scheduled for Thursday December 19th at 1:45 pm.

Date Approved: _____

Joseph R. Theriault

Debra M. George

Don Graham